

Teknique School of Dance

Studio COVID-19 Policies & Plan 2020/2021 season

- Guardians of students will be required to fill out the COVID symptom screening online/paper survey before entering the studio. This can be done from home or upon arrival at the studio. One will have to be filled out for every session. (7 week sessions) (full year will need to be filled out every 10 weeks or before the next payment). **Students will not be permitted to enter the studio until Teknique School of Dance receives this form.**
- **Self-Asses before each class you attend** at <http://covid-19.ontario.ca/sef-assessment/>
- Students age 10 and up are required to wear a mask upon entry to the studio in the waiting area and as they exit. **This is in accordance with the Haldimand County By-law for masks.** We ask that you bring a plastic Ziplock bag or reusable container to place them in while they are not in use. Students may remove them once in their dance bubble and will not be required to wear them in class; however, this is up to parent discretion.
- Students will be directed to use the hand sanitizer provided by the studio upon entry and before leaving. There will also be Hand sanitizer in the dance rooms.
- Students will be required to arrive to class already dressed in their dance uniforms, there will be no change rooms available.
- Students will be asked to remove their shoes upon entry and put their dance shoes on immediately. Students will then move straight to their dance room with all their items.
- Students are encouraged to keep all personal items at home and only bring in what is needed for class to the studio. Students will be bringing all items with them to class. We encourage all students to place all their items in a bag (including their jackets).
- Class sizes will be reduced to meet Health & Safety requirements
- The studio waiting room will be closed to parents. If your child is under the age of 6, Only one parent will be permitted, and we ask that you do not bring any siblings who are not dancing. We do encourage you to wait outside or in your vehicles if you are able but ask that you do not leave the studio property. If waiting inside parents must wear a mask
- If you need to see the office, we ask that you make an appointment.
- The Studio will have two separate entrances and exits for each studio. Studio 1 & 2 will have Unit 5 as the entrance and exit, studio 3 will have Unit 4 as the entrance and exit. Studio 3 will now be the waiting area for studio 2 on Saturdays.
- Class times will be staggered to reduce the number of students coming in and out of the studio at one time
- The class schedule is structured with as many classes back to back as possible to accommodate those who take multiple classes. Classes will also take place in the same room for the entire night to keep students from having to cross over between rooms as much as possible. Teachers will be the ones travelling between classrooms.
- Some classes with high change over in students will be separated by 15minutes to accommodate cleaning and disinfecting between classes.
The back to back schedule will help to reduce this as well.
- Each studio floor has been marked with tape to create squares. Each dancer will dance within their own square and in doing so maintain a physical distance. Waiting rooms will also be marked out to separate students to physically distance from each other upon entering and exiting the studio.
- For Acro each dancer will be given their own mat within their square that will be sanitized before and after class and stored in a secure area. Teachers will not be able to spot students so we will be working on improving skills, strength, and flexibility.
- All touch surfaces and floors will be disinfected between classes.
- Increased daily and weekly cleaning & disinfecting protocols will be implemented outside of class hours.
- The bathrooms will be sanitized regularly through out the night and each studio will have its own designated bathroom and will not share between studio rooms. We encourage students to use their washroom at home before coming to the studio. Washrooms will be closed to all parents.

- Students are encouraged to bring full water bottles with them to class (depending on their length of time they are there they may want to bring extra). Filling of water bottles will not be permitted in the studio for sanitary reasons. We will stock a supply of water bottles for those who need them.
- All teachers and staff will be wearing a mask for the entire evening. Teachers will sanitize their belongings and stations before moving between classes.
- Increased signage relating to COVID 19 protocols will be placed around the studio.
- Although we are hoping to have a year end recital for our students to showcase their hard work, we do not yet know what this will look like. If for whatever reason we will not be able to have a recital all DVD and Recital ticket amounts that were credited from the 2019/2020 season will be refunded. This decision will be made in January. There is no costume fee due until this decision has been made, however we will try our best to reuse costumes from years past where we can.
- Please pack small quick snacks for students to eat between classes. There will be no microwave available to reduce high touch areas. Please do not pack snacks in the same lunch bag that students take to school. We also ask that the snacks be clean and easy as most students will be in the dance room during these breaks. Parents can take their children to eat outside or in their vehicle, please send us a message via the Remind app so we can safely send your child out. We encourage students to eat their dinner before they arrive at the studio when possible
- It is important that parents only drop students off 5 minutes before their class and are prompt at picking their child up after class.
- Doors and windows in the studio will be open as much as possible. We have received permission to open our back doors as well as the large garage door to help with air flow.
- All payments are due at the beginning of each session. We have divided our regular season up by 10-week sessions. If the studio is required to close due to COVID-19 there will be no refunds issued for that session. All other pre-paid amounts will be issued for the following sessions if we are unable to re-open by the start date.
- All communication about studio closures, COVID-19, Holiday Reminders, Weather related and any notes regarding events, studio information will be done through the Remind app. We will not be sending home any paper letters this year. Once you are registered, we will send you the code if you have not already signed up.
- Payments can be made by e-transfer or cheque. We are trying to reduce the amount of cash exchanged within the studio. We also have Square payments available- Credit or Debit (please make an appointment to pay)

Student Name: _____

Date: _____

Parent Name: _____

Parent Signature: _____

Teknique School of Dance Health Screening & Policy Waiver

330 Ramsey Dive Dunnville, Unit 5, Dunnville Ontario, N1A 0A7

Phone: 905-774-9004 Email- tap_ballet_jazz@hotmail.com

Date _____ Student(s) Name _____

Parent/ Guardian Name _____

Parent/ Guardian Phone Number _____

Parent/ Guardian Cell Phone Number _____

Parent/ Guardian E-Mail _____

I consent the student(s) named above or anyone in their household are not showing any of the following COVID-19 symptoms:

<ul style="list-style-type: none">• Fever	<ul style="list-style-type: none">• New onset of cough	<ul style="list-style-type: none">• Chills	<ul style="list-style-type: none">• Unexpected fatigue	<ul style="list-style-type: none">• Headache
<ul style="list-style-type: none">• Sore throat	<ul style="list-style-type: none">• Runny nose	<ul style="list-style-type: none">• Stuffy or congested nose	<ul style="list-style-type: none">• Difficulty breathing	<ul style="list-style-type: none">• Difficulty swallowing
<ul style="list-style-type: none">• Pink eye	<ul style="list-style-type: none">• Digestive issues (nausea/ vomiting, diarrhea, stomach pain)	<ul style="list-style-type: none">• For young children and infants: sluggishness or lack of appetite	<ul style="list-style-type: none">• Lost sense of taste or smell	

I consent the student(s) named above in their household have **NOT** been exposed to someone with COVID-19 or someone who has developed new respiratory symptoms and have not Left Ontario within the last 14 days.

Parent/Guardian Signature _____

If you answer yes to any of the above please delay your visit and contact either your health care provider, Telehealth Ontario, or visit an Assessment Centre for testing.

Registration form 2020-2021



Teknique School of Dance

330 Ramsey Drive, Dunnville, Ontario, N1A 0A7

Tel: 905-774-9004 Email: tap_ballet_jazz@hotmail.com

Name of Student:	Age:	Date of Birth: DD/MM/YYYY
Primary Parent/ Guardian:	Contact Number:	Email:
Secondary Parent/ Guardian	Contact Number:	Email:
Home Address:	Town:	Postal Code:

#	Class/ Level	Day	Time	Teacher
1				
2				
3				
4				
5				
6				
7				
8				

FOR OFFICE USE ONLY

FEES:

Teknique School of Dance

Parent/Guardian Consent Form

In consideration of my child and myself being registered at Teknique School of Dance, I undersigned release, waive and forever discharge Teknique School of Dance and all of the respective employees, volunteers and the principal against all claims or demands whatsoever for any injury, loss or damage sustained by the child and or myself, however caused, arising out of or in connection to Teknique School of Dance.

I have received a copy of Teknique School of Dance’s policies, which express refund policies, and dress code, and I agree that we shall abide by the rules set forth.

By signing and submitting this form, and on behalf of my son/daughter and or myself, I acknowledge having read and agreed to the above release.

Signature of Parent/ Guardian/ Participant

Date

Release Form

I, the undersigned, hereby grant permission to the Teknique School of Dance to photograph, and or record my son/daughter/myself on video or tape, and use this material in whole or in part, to promote the Teknique School of Dance, through media, film, internet, or in printed form.

I understand that the visual material and the copyright therein will remain the sole property of Teknique School of Dance. I further waive any claim to remuneration for use of this visual material used for these purposes.

Yes, I give permission for the use of my child’s/ my material

No, please do not use my child’s/ my material for any purpose related to Teknique School of Dance

Signature of Parent/ Guardian/ Participant

Date

Name of Child/ Children/ Participant(s) _____

Teknique School of Dance

Policies

*If a student wishes to withdraw from a class, **WRITTEN NOTICE** must be handed into the office. There will be a \$25.00 administration fee. Please allow 3-4 weeks before receiving any refunds/credits.

*If withdrawing from all classes at Teknique, refunds will only be given as follows:

Before September 1- Full Refund \$25.00 administration fee will apply

Between September 1- October 31- November and January installments will be refunded. \$25.00 administration fee will apply

Between November 1-January 1- January Installment will be refunded. \$25.00 administration fee will apply.

After January 1- No Refunds will be issued

*An NSF fee of \$25.00 will be charged for any returned Cheques.

*All Costume balances will be Invoiced separately.

*No Refunds will be given for any missed classes, due to student absence.

*No Discounts will be given to late registration. Full payment still applies as well as a registration fee of \$25.00

*No Registrations for our full season classes will be taken after October 31, 2020 for the 2020/2021 season

*Unlimited payments will be required to be paid by the 1st of each month.

*Credit card payments will be subjected to a 2.65% fee.

* All Mini Sessions payments are required upon registration and are non-refundable after the first day of classes. Any refunds issued before classes have commenced will be subject to a \$25.00 administration fee.

* Children who are not dancing may not be left unsupervised at the studio. Students should be dropped off and picked up within 15min from class start and end times.

* Please adhere to the Dress Code set by the studio. Our Dress Code is outlined on the back of the Syllabus

*It is the responsibility of the parent to make sure they are receiving all newsletters/ emails and information given out by the studio

*There is NO GUM allowed in the studio

* Only STUDENTS are allowed in the studios unless the teacher has invited parents into class for viewing.

*Students must always show respect to teachers and peers

*We are not responsible for lost or stolen items in the waiting room. Please leave your valuables at home and label all your dance items.

*The Studio reserves the right to cancel or combine any classes with less than 6 students in the class

* The studio reserves the right to move any classes to a different scheduled time.

* NO OUTDOOR SHOES ARE TO BE WORN PAST THE ENTRY WAY OF THE STUDIO!

Cancellations: There will not be a refund or make up class offered for any inclement weather-related cancellations. Every effort will be made to avoid cancelling a class. Please check our Facebook page (Teknique School of Dance), the Remind app on days when weather is questionable.

Phone Calls will no longer be made it will be up to you.

Dress Code

All students at TSD must follow a dress code. This is necessary as instructors need to clearly see the dancer's movements with her/his body. This is not only to ensure they are doing the step properly, but more importantly to avoid injury. We have also issued a separate form indicating the shoes to be worn for each dance style (specific to the class and age of the child). Please be sure to have the proper shoes by the end of September. **If the wrong shoes are bought you will be asked to return them and purchase the proper one for the class. (PLEASE NO LACE UP SHOES).**

Ballet: Any bodysuit, tights, or ankle socks. Skirts may be worn in class. Hair in a bun

Acro: Any bodysuit, crop top and dance shorts, no tights, or socks. Hair in a braid. **NO t-shirts and/ or pants.**

Jazz, Tap, Hip Hop, Lyrical & Musical Theatre: Dance crop top, bodysuit, dance shorts. Hair in a bun or ponytail. **No pants.**

Absolutely no jeans or pants are to be worn in any class. No gum, Food or candy is permitted into the studios and any other drinks but water bottles. All classes require student's hair to be neatly tied back into a bun or ponytail. We do have Studio appropriate clothing for sale or can order

All Mini & Cutie students are welcome to wear bodysuit, skirt, tights, or socks.

Important Dates

Classes Start: Saturday September 12, 2020

Thanksgiving: No Classes Monday October 12, 2020.

All classes will be moved to Monday December 21, 2020

Christmas: Studio will be closed Tuesday December 22, 2020– Sunday January 3, 2021.

Classes will recommence on Monday January 4, 2021.

Family Day: No Classes Monday February 15, 2021.

All classes will be moved to Monday December 28, 2020.

March Break: Studio will be closed from Monday March 15, 2021- Friday March 19, 2021.

No classes Saturday March 27, 2021

Easter Monday: Classes will run as scheduled Easter Monday,

Picture Day: TBA (A Sunday in April)

Rehearsal & Recital: TBA- Usually first week in May